



## Kerala Prisons & Correctional Services

General\_E1-19161/2017/PrHQ-187

Dated : 30-11-2021

### NOTIFICATION

Sub:- Prisons Dept. - Prisons Headquarters - Estt. - Selection to the post of Welfare Officer Grade-2 through appointment by transfer - Application called for - Reg:-

Ref:- 1) G.O. (P) No.49/2010/Home, dated 17/02/2010.

2) G.O. (Rt) No. 2411/2017/Home dated: 13/09/2017

A vacancy has been arised in Jail Department due to the retirement of a Welfare Officer Gr.II on 31/10/2021. This vacancy included in the quota of By Transfer appointment from the staffs of Jail Department. So application are invited for the vacancy from eligible staffs of Jail Department abide by the Kerala Jail Service (Amendment) Special Rules 2010 .

The procedure for appointment to the post of Welfare Officer Grade-II as per Government Order, vide Note 1 to "Kerala Jail Service (Amendment) Special Rules 2010" is as follows:-

Category	Method of appointment
Welfare Officer Gr.II	<ol style="list-style-type: none"><li>1. By Direct Recruitment</li><li>2. By Transfer from the category of -<ol style="list-style-type: none"><li>a. Assistant Jailor Grade I/Superintendent of Sub Jail/Supervisor of Borstal School &amp; Open Prison of Kerala Jail Subordinate Service; and</li><li>b. The categories of Senior Superintendent, and in their absence from Junior Superintendent. In the absence of candidates from the above categories</li></ol></li></ol>



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from Head Clerks, Chief Accountant, Stock Verifier, Statistical Officer, Manager.

Notes:- The post shall be filled up by the methods specified in item 1 & 2 above in the ratio 1:1 and the appointment By Transfer mentioned in item 2 shall be made from the categories mentioned in item 2 (a) & 2 (b) in the ratio 3:2.

The qualification prescribed for the appointment By Transfer is as follows.

Welfare Gr.II	Officer By Transfer	Degree in Social Work of a recognized University or Institution. OR Degree in any discipline with Post Graduate Degree in Social Work of a recognized University/Institution OR Masters Degree in Social Work from a recognized University/Institution AND Ability to read and write in Malayalam
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Physically handicapped persons will not be eligible for appointment to any of the posts in Kerala Jail Service.

As per G.O. (Rt) No. 2411/2017/Home dated: 13.09.2017 cited, an Executive Order had been issued for considering the officers in the category of Female Assistant Superintendent Grade I also, for appointment to the category of Welfare Officer Grade II, under transfer of service scheme.

The post shall be filled up by the methods specified in item 1 & 2 above in the ratio 1:1 and the appointment By Transfer mentioned in item 2 shall be made from the categories mentioned in item 2 (a) & 2 (b) in the ratio 3:2.

Therefore, applications are invited from the Executive & Ministerial officers who are eligible to be considered for selection to the post of Welfare Officer Grade-II, should submit the applications, in the prescribed form, attached herewith, through the Head of the Institutions, in which they are working, within 10 days, from the date of publication of this Notification.

Ministerial officers in Headquarters who are eligible should submit their



applications, through the Administrative Officer

- 1) All Heads of Jail Institution (Make ensure to all employees in your institution are notified)
- 2) All Senior Superintendents/Junior Superintendents/Head Clerks in the Prisons Department
- 3) Web Site (for publication)
- 4) Stock File (iAPS)

*SNSW*

Dr. SHAIK DARVESH SAHEB IPS  
Director General of Prisons & Correctional Services



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## Kerala Prisons & Correctional Services

General\_E1-19161/2017/PrHQ-169

Dated : 30-11-2021

### PROFORMA

#### APPLICATION FOR APPOINTMENT TO THE CATEGORY OF WELFARE OFFICER GRADE – II THROUGH TRANSFER OF SERVICE QUOTA IN KERALA JAIL SERVICE

(To be filled up by the candidate requesting for Transfer of Service)

1. Name of Applicant :
  2. Designation and present Station :
  3. Scale of Pay :
  4. Basic Pay :
  5. Age and Date of Birth :
  6. Date of entry in Government Service :
  7. Date of commencement of continuous service in Government:
  8. Date of commencement of service in Jail Department:
  9. Date of joining in the present post :
  10. Education qualifications :
    - (a) General :
    - (b) Special :
- (Attach copies of Certificate for proof)
11. Whether any disciplinary action pending, if so details:
  12. Remarks:

#### DECLARATION

I do hereby permanently opt to come over to the category of Welfare Officer Grade II and agree to accept the promotions in that line of service as per the Special Rules/Executive orders in force. I will have no claim in my previous appointment. If I am appointed as Welfare Officer Gr.II. The information furnished by me are true to the best of my knowledge and belief.

Signature of Applicant

The above facts are verified with relevant records and found correct.

Place:

Signature of the Head of the Office



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SnsW

Dr. SHAIK DARVESH SAHEB IPS  
Director General of Prisons & Correctional Services



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