

Reg. No. asil. mmii KL/TV(N)/12/2009-2011

KERALA GAZETTE

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EXTRAORDINARY

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PUBLISHED BY AUTHORITY

ആധികാരികമായി പ്രസിദ്ധപ്പെടുത്തുന്നത്

Vol. LV пачадо 55	Thiruvananthapuram, Monday	20th December 2010 2010 ഡിസംബർ 20	No.	2889
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GOVERNMENT OF KERALA

Home (B) Department

NOTIFICATION

G O. (P) No. 266/2010/Home. Dated, Thiruvananthapurum, 9th December, 2010.

S. R. O. No. 1171/2010.—In exercise of the powers conferred by sub-section (1) of section 2 of the Kerala Public Services Act, 1968 (Act 19 of 1968), read with section 3 thereof, the Government of Kerala, hereby make the following rules further to amend the Kerala Jail Subordinate Service Special Rules issued under G. O. (Ms.) No. 1043/59/PD dated the 11th December, 1959 and published in the Kerala Gazette No. 2 dated the 12th of January, 1960, namely:—

Rules

- Short title and commencement.—(1) These rules may be called the Kerala Jail Subordinate Service (Amendment) Rules; 2010.
 - (2) They shall come into force at once.

PRINTED AND PUBLISHED BY THE SUPERINTENDENT OF GOVERNMENT PRESSES AT THE COVERNMENT CENTRAL PRESS, HURRIVANANTHATURAM, 1018.

- Amendment of the Rules.—In the Kerala Jail Subordinate Service Special Rules,—
 - (I) In the opening paragraph beginning with the words "In these rules unless", the words "Open Jail, Women's Prison (Vanitha Jail)", shall be inserted after the words "Central Jail" and before the words "District Jail" and the words "Bala Mandir" shall be omitted.
 - (2) The words 'Non-Executive Staff' shall be inserted after the words "Branch II" appearing in Part I.
 - (3) In "Part II-Rules," under the heading "Branch I-Executive staff,"-
 - (i) in rule 1, for the existing categories of officers the following categories of officers shall be substituted, namely:—
 - Category—1 Assistant Jailor Grade-I/Superintendent, Sub Jail/Supervisor,
 Open Prison/Supervisor, Borstal School/Armourer, State
 Institute of Correctional Administration/Lecturer, State
 Institute of Correctional Administration/Training Officer,
 State Institute of Correctional Administration/Store Keeper,
 Open Prison.

Category-2 Matron Grade-I

Category-3 Assistant Jailor Grade-II

Category-4 Matron Grade-II

Category-5 Chief Warder/Gate Keeper

Category—6 Head Warder including Reserve Head Warder/Ministerial Head Warder

Category-7 Warder

Category-8 Warder Driver

Category-9 Female Warder"

(ii) after rule 1, the following notes shall be inserted, namely:-

Note 1:—Categories 5, 6, 7, 8 and 9 constitute the Warder establishment. It will be a unit-wise establishment maintaining separate seniority list in each unit. State-wise seniority list will be maintained in the case of Female Warders.

Now 2:—Unit I shall comprise the Jail Institutions in the Revenue Districts of Kasaragode, Kannur, Kozhikode, Wayanad, Malappuram and Palakkad.

- Thrissur, Ernakulam, Idukki and Kottayam.
- Note 4:—Unit III shall comprise the Jail Institutions in the Revenue Districts of Alappuzha, Pathanamthitta, Kollam and Thiruvananthapuram.
- Note 5:-State-wise seniority list will be reckoned on the Warder establishment for the purpose of promotion to other categories.
- (iii) for the table under rule 2(a), the following table shall be substituted, namely:

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Category

Method of Appointment

Curekory	Manager and American Company
(1)	(2)
I. Assistant Jailor Grade-I/ Supervisor, Open Prison/ Supervisor, Open Prison/ Supervisor, Borstal School/ Armourer, State Institute of Correctional Administration/ Lecturer, State Institute of Correctional Administration/ Training Officer, State Institute of Correctional Administration/Store Keeper, Open Prison.	1. By direct recruitment. 2. By promotion from the category of Assistant Jailor Grade-II. Note—(1) 50% of the vacancies in the cadre strength of Category 1 shall be filled up by direct recruitment and 50% by promotion in the ratio of 1:1. Note—(2) Out of the 50% of the vacancies earmarked for direct recruitment, 20% shall be reserved for qualified executive staff, 20% for qualified ministerial staff and the rest 60% by open quota in the ratio of 1:1:3. In the absence of suitable candidates from executive and ministerial staff, vacancies shall be filled up from open quota.

(1)	(2)
2. Matron Grade-I	By promotion from the category of Matron Grade-II.
3. Assistant Jailor Grade-II	By promotion from the category of Chief Warders, Gate Keepers and Head Warders including Reserve Head Warders and Ministerial Head Warders.
	 By transfer of service from Upper Division Clerk/Upper Division Typist/ Confidential Assistant working in Jail Department.
	Note 1—85% of vacancies of the cadre strength category 3 shall be filled up by promotion and 15% by transfer of service in the ratio of 17: 3.
	Note 2—In the absence of candidates under item 2 above those vacancies shall also be filled up by promotion as in item 1 above.
4. Matron Grade-II	By promotion from the category of 'Female Warders.
5. Chief Warder/Gate Keeper	By Promotion from the category of Head Warders including Reserve Head Warders and Ministerial Head Warders of the Unit based on seniority.
 Head Warder including Reserve Head Warder/ Ministerial Head Warder. 	By promotion from the category of Warders of the Unit.

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, (1)	(2)
7. Warder	By direct recruitment (Male only).
	By transfer of service from among Attenders and Peons of the Jails Department (Male only).
	Note 1.—80% of vacancies of category 7 shall be filled up by direct recruitment and 20% by transfer of service in the ratio of 4:1.
	Note 2,—In the absence of qualified candidates under item 2 above those vacancies shall also be filled up by direct recruitment.
8. Warder Driver	1. By direct recruitment (male only)
	By transfer from Warders having prescribed qualifications (male only)
	Note 1.—50% of the vacancies of category 8 shall be filled up by direct recruitment and 50% by transfer in the ratio of 1:1.
	Note 2.—In the absence of qualified candidates under item 2 above those vacancies shall also be filled up by direct recruitment.
9. Female Warder	By direct recruitment.
	By transfer of service from among Female Attenders and Peons of the Jail Department.
	Note 1.—80% of the vacancies of category 9 shall be filled up by direct recruitment and 20% by transfer of service in the ratio of 4:1.
	Note 2.—In the absence of qualified candidates under item 2 above those vacancies shall also be filled up by direct recruitment.

(iv) For the Table under rule 3(a) the following table shall be substituted namely:—

TABLE

Category	Appointing Authority
 Assistant Jailor Grade-I/Superintendent, Sub Jail Supervisor, Open Prison/ Supervisor, Borstal School/Armourer, State Institute of Correctional Administration/Lecturer, State Institute of Correctional Administration/ Training Officer, State Institute of Correctional Administration/Store Keeper, Open Prison/Matron Grade-I 	Inspector General of Police (Prisons)
2 Assistant Jailor Grade-II/Matron Grade-II	Inspector General of Police (Prisons)
3. Chief Warder, Gate Keeper, Head Warder including Reserve Head Warder/Ministerial Head Warder	Deputy Inspector General of Prisons of the unit concerned.
Warder, Female Warder and Warder Driver in the jails other than Central Prisons and Open Prisons	Deputy Inspector General of Prisons of the unit concerned.
5. Warder, Female Warder and Warder Driver in Central Prisons and Open Prisons	Superintendent of the jails concerned."

 for the Annexure to rule 6 the following Annexure shall be substituted, namely:—

"ANNEXURE

(Referred to in Rule 6)

Posts	Method of appointment	Qualification
(1)	(2)	(3)
1 Assistant Jailor Grade-I/ Superintendent, Sub Jail/Supervisor, Open Prison/ Supervisor, Borstal School/Armourer, State Institute of Correctional, Administration/ Lecturer, State Institute of Correctional Administration/ Training Officer, State Institute of Correctional Administration/ Store Keeper, Open prison.	I. Direct recruitment (male only)	1. Bachelor Degree of a recognized University 2. Must have at least 165 cms. height and 81.3 cms. round the chest on full expiration and must have a chest expansion of 5 cms. (Note: A height of 160 cms. will be sufficient for the candidates belonging to SC and ST). 3. Proficiency in sports, Military Training and membership in NCC will be considered as desirable qualification 4. Should qualify in at least five out of the following eight items: (i) 100 meters run: 14 seconds. (ii) High Jump: 132.20 cms. (4' 6") (iii) Long Jump: 457.20 cms. (15') (iv) Putting the shot 7264 gm.: 609.60 cms. (20') (v) Throwing Cricket Ball: 6096 cms. (200') (vi) Rope climbing: 365.80 cms. (12') (vii) Pull ups or chinning: 8 times. (viii) 1500 metres run: 5 Min. & 44 Sec.

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8		
(1)	(2)	(3)
	-	Note.—Physically handicapped persons will not be eligible for the posts.
		 Eye sight—Must be certified to possess the following visual standards, without glasses.
2	The same	Right eye Left eye
		(a) Distant vision :
		6/6 snellen 6/6 snellen
The state of the last		(b) Near vision:
	1	0.5 snellen 0.5 snellen
		(c) Each eye must have full field of vision Colour Blindness, squint or any morbid condition of the eyes or lids of either eye will be deemed to be a disqualification.
		 Must be free from apparent physical defects like knock knee, flat foot, varicose veins, bow legs, deformed limbs, irregular and protruding teeth, defective speech and hearing.
i-the sales	2. By promotion	A pass in SSLC or its equivalent examination.
2. Matron Grade-I	By promotion	A pass in SSLC or its equivalent qualification.
3. Assistant Jailor Grade-II	By promotion By Transfer	A pass in SSLC or equivalent qualification. I. Must have passed eligibility test conducted by the Kerala Public Service Commission for the purpose.
N. I.		 Must have at least 165 cms. height and 81.3 cms. round the chest on full expiration and must have a chest expansion of 5 cms.

• (1)	(2)	(3)
		(Note.—A height of 160 cms. will be sufficient for the candidates belonging to SC and ST).
		Should qualify in at least five out of the following eight items.
		(i) 100 meters run : 14 seconds (ii) High Jump : 132.20 cms (4' 6")
		(iii) Long Jump: 457.20 cms (15') (iv) Putting the shot 7264 gm: 609.60 cms. (20')
		(v) Throwing Cricket Bal : 6096 cms. (200)
	1177	' (vi) Rope climbing : 365.80 cms. (12')
	0 12	(vii) Pull ups or chinning: 8 times (viii) 1500 metres run: 5 Min. & 44 Sec.
		Note.—Physically handicapped persons will not be eligible for the post
		 Eye sight: Must be certified to possess the following visual standards, without glasses.
The Asia	The second	Right eye . Left eye
		(a) Distant vision: 6/6 snellen 6/6 snellen
		- (b) Near vision: 0.5 snellen 0.5 snellen
		(c) Each eye must have full field of vision. Colour Blindness, squint or any morbid condition of the eyes or lids of either eye will be deemed to be a disqualification.

(1)	(2)	(3)
		5. Must be free from apparent physical defects like knock knee, flat foot, varicose veins, bow legs, deformed limbs, irregular and protruding teeth, defective speech and hearing.
4. Matron Grade-IJ	By Promotion	A pass in SSLC or its equivalent qualification
 Chief Warder/Gate Keeper 	By Promotion	A pass in SSLC or its equivalent qualification. (Those who entered in service prior to 1-1-1990 will be exempted from passing
Head Warder including Reserve Head Warder Ministerial Head Warder	By Promotion	the SSLC). A pass in SSLC or its equivalent qualification. (Those who entered in service prior to 1-1-1990 will be exempted from a pass in SSLC).
7. Warder	By direct recruitment By Transfer (male only)	1. A pass in SSLC or its equivalent qualification. 2. Physical fitness as specified below, namely:— Must be at least 165 cms, height and must be 81.3 cms, round the chest on full expiration and must have a chest expansion of 5 cms. (Note:—A height of 160 cms, will be sufficient for the candidates belonging to SC and ST). 3. Should qualify in at least five out of the following eight items. (i) 100 meters run: 14 seconds (ii) High Jump: 132.20 cms (4'6") (iii) Long Jump: 457.20 cms (159— (iv) Putting the shot 7264 gm: 609.60 cms.

warden

(1)	(2)	(3)
HARTS.		(v) Throwing Cricket Ball: 6096 cms. (2007)
		(vi) Rope climbing : 365.80 cms. (12')
	- 1	(vii) Pull ups or chinning: 8 times.
	100	(viii) 1500 metres run : 5 Min. & 44 Sec.
rate all		 Eye sight: Must be certified to possess the following visual standards, without glasses:
		Right eye Left eye
	The second of	(a) Distant vision: 6/6 snellen 6/6 snellen
		(b) Near vision: 0.5 snellen 0.5 snellen
		(c) Each eye must have full field of vision. Colour Blindness, squint or any morbid condition of the cycs or lids of either eye will be deemed to be a disqualification.
	*	 Must be free from apparent physical defects like knock knee, flat foot, varicose veins, bow legs, deformed limbs, irregular and protruding teeth, defective speech and hearing.
	4 72	Note.—Physically handicapped persons will not be eligible for the post.
8. Warder Driver	By direct recruitment (male only)	 Should possess all the qualifications to the post of warder (category 7).
Qualtester	2. By transfer	 Should possess a current Heavy Passenger Vehicle/ Heavy Goods Vehicle Driving Licence with badge.

(1)	(2)	(3)
Private Sci		Note.—Possession of Licence for driving Motor Cycle shall be a desirable qualification.
9. Female Warders	By direct recruitment By Transfer	1. Pass in SSLC or its equivalent qualification. 2. Must have at least 150 cms, of height. 3. Should qualify in at least five out of the following eight items: (i) 100 meters run : 17 seconds. (ii) High Jump : 1.06 metres. (iii) Long Jump : 3.05 metres. (iv) Putting the shot (weight of the shot 4 Kgs) : 4.88 metres. (v) 200 metres run : 36 seconds. (vi) Throwing the throw ball : 14 metres. (vii) Shuttle race (25 × 4 metres) : 26 seconds. (viii) Skipping (One minute) : 80 times. Note.—Physically handicapped persons will not be eligible. 4. Eye sight : Must be certified to possess the following visual standards, without glasses: Right eye Left eye
		(a) Distant vision:
	7	6/6 snellen 6/6 snellen
		(b) Near vision : 0.5 snellen 0.5 snellen

(1)	(2)	(3)
		(c) Each eye must have full field of vision. Colour Blindness, squint or any morbid condition of the eyes or lids of either eye will be deemed to be a disqualification.
		 Must be free from apparent physical defects like knock knee, flat foot, varicose veins, bow legs, deformed limbs, irregular and protruding teeth, defective speech and hearing."

- (vi) For rule 7, the following rule shall be substituted, namely:-
- " 7. Probation.—Every person appointed to any of the categories shall, from the date on which he joins duty, be on probation:
- (i) if appointed by direct recruitment or by transfer through Kerala Public Service Commission or by transfer to a category to which direct recruitment is one of the methods of appointment, for a total period of two years on duty within a continuous period of three years.
- (ii) if appointed by transfer, to a category to which direct recruitment is not one of the methods of appointment, or by promotion, for a total period of one year on duty within a continuous period of two years."
 - (vii) For rule 8, the following rules shall be substituted, namely:-
- "Training .—(1) Assistant Jailors appointed by transfer from Ministerial Branch of the Department shall within the period of probation undergo in-service training as prescribed by the Head of Department.
 - (2) Assistant Jailors appointed by direct recruitment/by transfer shall undergo training at Regional Institute of Correctional Administration/State Institute of Correctional Administration as prescribed by the Head of Department.
 - (3) Warders, Female Warders and Warder Drivers recruited by the Public Service Commission or appointed by transfer of service shall undergo in-service training as prescribed by the Head of Department."

(viii) For the table under rule 9 the following table shall be substitut.

"TABLE

Members of Service	Tests	Conditions
(a) Assistant Jailor Grade-I/ Superintendent, Sub Jail/ Supervisor, Open Prison/ Supervisor, Borstal School/ Armourer, State Institute of Correctional Administration/ Lecturer, State Institute of Correctional Administration/ Training Officer, State Institute of Correctional Administration/ Store Keeper, Open Prison.	Kerala Jail Officers Test Accounts Test (Lower)	
(b) Chief Warder and Gate Keepers, Matron Grade-II, Reserve Head Warders, Chief Petty Officers, Ministerial Head Warders, Warders including Female Warders and Warder Drivers.	Kerala Jail Subordinate Officers Test.	

(4) In Branch-II-(1) in rule I,

(a) under the heading class I "Teachers and Instructors—Non Industrial", the following categories shall be inserted, namely:—

"Category I. P. D. Teacher (male only).

Category 2. Hindi Teacher (male only).

Category 3. Physical Training Instructor/Drill Instructor (male only)."

(b) under the heading Class II "Teachers and Instructors—Industrial" for the existing categories the following shall be substituted, namely:— "Category 1. Weaving Instructor/Weaving Foreman/Weaving Assistant

Category 2 Industrial Instructor

Category 3. Agricultural Demonstrator/ Agricultural Assistant

Category 4. Carpentry Foreman/Carpentry Instructor

Category 5. Assistant Industrial Instructor

Category 6. Boot Foreman

Category 7. Blacksmithy Instructor

Category 8. Tailoring Instructor

Category 9. Shoe Maistry

Category 10. Weavers

Category 11. Skilled Workers and Cobbler-cum-Helpers."

(c) Under the heading Class III "(Miscellaneous)", for the existing categories, the following shall be substituted, namely:—

"Category 1. Driver

Category 2. Wireman

Category 3. Lorry Driver

Category 4, Engine Driver

Category 5. Packer Clerk."

(ii) In rule 2, for the existing Table the following Table shall be substituted, namely:—

"TABLE

		The second secon	
Category (1)		Method of appointment (2)	
	PD Teacher (male only) and Hindi Teacher (male only)	2. For special reasons, recruitment by transfer from any other service	
	3 Physical Training Instructors Drill Instructor	Direct recruitment For special reasons, recruitment by transfer, from any other service.	

16 (1) (2) CLASS - II I. Weaving Instructor/Weaving By direct recruitment. Foreman/Weaving Assistant 2. For special reasons, recruitment by transfer from any other service. 2. Industrial Instructor 3. Agricultural Demonstrator/ On deputation basis Agricultural Assistant Note: - Appointment to category 3 shall be made on deputation basis from Agricultural Subordinate Service in Agriculture Department. 4. Carpentry Foreman/Carpentry By direct recruitment. Instructor 2. For special reasons, recruitment by transfer from any other service Assistant Industrial Instructor 6. Boot Foreman 7. Blacksmithy Instructor 8. Tailoring Instructor 9. Shoe Maistry Weavers 11. Skilled Workers and cobblercum. helpers

CLASS - III

1. Driver	1. Direct recruitment.
2, Wireman	2 For special reasons, recruitment by
3. Lorry Driver	transfer from any other service.
4. Engine Driver	
5. Packer Clerk	THE REPORT OF THE PARTY OF THE

(iii) for the existing Annexure to rule 6, the following Annexure shall be substituted, namely:—

"AMMEXURE (Referred to in rule 6)

fycacare	a to in time of
Category	Qualification
(1)	(2)
cı	ASS-1
I. P. D. Teacher (male only)	A Pass in S.S.L.C. or equivalent examination. T.T.C. or equivalent examination.
2. Hindi Teacher (male only)	A Pass in S.S.L.C. or equivalent examination. Rashtra Bhasha Visarath or Language Training or equivalent examination.
3. Physical Training Instructor/ Drill Instructor	 A Pass in S.S.L.C. or equivalent examination.
	Certificate of Physical Education issued by the Department of Education of Kerala State or equivalent examination.
CL	ASS - II
Weaving Instructor/Weaving Foreman/Weaving Assistant	A Pass in S.S.L.C. or equivalent examination. K. G.T.E. or M. G.T.E. (Higher) in Weaving or Diploma in Weaving issued by the Director of Industries and Commerce, Kerala or Director of Technical Education, Kerala or any other equivalent qualifications.
2. Industrial Instructor	A Pass in S.S.L.C. or equivalent examination. K. G. T. E. or M. G. T. E. (Higher), in Cotton Weaving or Diploma in Textile Technology or any other equivalent qualifications.

(1)	(2)
Agricultural Demonstrator/ Agricultural Assistant	On deputation from Agriculture Department.
Carpentry Foreman/Carpentry Instructor **	A Pass in S.S.L.C. or equivalent examination. Industrial Training Institute Certificate in Carpentry or equivalent qualification.
5. Assistant Industrial Instructor	A Pass in S.S.L.G. or equivalent examination. K.GTE or M.GTE (Higher) in Conton Weaving or Diploma in Textile Technology or any other equivalent qualifications.
6. Boot Foreman	A Pass in S.S.L.C. or equivalent examination. Proficiency in Shoe-making (to be proved in a Practical Test).
7. Black Smithy Instructor	A Pass in S.S.L.C. or equivalent examination. Industrial Training Institute Certificate in Black Smithy.
8. Tailoring Instructor	I. A Pass in S.S.L.C. or equivalent Examination. Group Certificate in Needle Works and Dress Making of K.G. T.E. (Higher)/M.G. T.E. (Higher) or Group Certificate in Tailoring of K.G.T.E. (Higher)/M.G.T.E. (Higher) or National Trade Certificate in Cutting and Tailoring or Dress Making or Diploma in Craftsmanship, Tailoring and Garment Making issued by the Director of Technical Education, Kerala.
9. Shoe Maistry	A Pass in Standard 7 or equivalent. Proficiency in Leather Works (to be proved in a Practical Test).

(1)	(2)
10. Weaver	1. A Pass in Standard 7 or equivalent.
	Proficiency in Weaving (to be proved in a Practical Test).
 Skilled Workers and Cobbler-cum- Helpers 	A Pass in standard 7 or equivalent Pass in Standard 7 or equivalent
Application of the last of the	Proficiency in Leather Works (to be proved in a Practical Test).
CL	ASS-III qualification
1. Driver	A Pass in S.S.L.C. or equivalent examination.
	Must posses a current HPV/HTV Driving License.
	Possession of License for driving Motor Cycle shall be a desirable qualification.
2. Wireman	T. A Pass in S.S.L.C. or equivalent examination.
	 Should hold a current Wireman License from Electrical Inspectorate.
	 ITI Certificate in Electrician or Wireman Trade is an additional qualification.
3. Lorry Driver	A Pass in S.S.L.C. or equivalent examination.
	 Must posses a current HPV/HTV Driving License.
	 Possession of License for driving Motor Cycle shall be a desirable qualification.
4. Engine Driver	A Pass in S.S.L.C. or equivalent examination.
	2. I. T. I. Certificate in Mechanic Motor Vehicle.
5. Packer Clerk	1. A Pass in Standard 7 or equivalent.

Note.—For those who are already appointed and presently working in at f the categories under Branch II, the qualification criteria as above shall be dispensed with.

By order of the Governor,

. K. JAYAKUMAR,

Additional Chief Secretary to Governments

Explanatory Note

(This does not form part of the notification, but is intended to indicate its general purport.)

Special Rules for the Kerala Jail Subordinate Service came into force by, Notification in G.O. (Ms.) No. 1043/59/PD dated 11th December, 1959, published in the Kerala Gazette No. 2 dated 12th January, 1960. Since its introduction certain executive orders were issued from time to time. Government have decided to incorporate all such provisions in the Special Rules by effecting necessary amendments to the Special Rules.

This notification is intended to achieve the above objects.