



Kerala Prisons & Correctional Services

General E1-15018/2022/PrHQ-10

Dated : 01-07-2023

NOTIFICATION

Prisons Dept. - Prisons Headquarters – Estt. - Selection to the post of Welfare Officer Grade- II through By transfer appointment- Application called for - Reg:-

- 1) G.O. (P) No.49/2010/Home, dated 17/02/2010.
- 2) G.O. (Rt) No. 2411/2017/Home dated: 13/09/2017.

Three vacancies of Welfare Officer Gr-II have been arisen in Jail Department due to retirement and promotion. A fourth vacancy of Welfare Officer Gr - II is arising due to the promotion of a Welfare Officer Gr-II to Welfare Officer Gr-I. These vacancies come under the quota of By Transfer appointment from the staffs of Jail Department. Of the four vacancies, three are to be filled up from Executive staff and one from Ministerial staff. So, applications are invited for the filling up of the vacancies from eligible staffs of Jail Department abide by the Kerala Jail Service (Amendment) Special Rules 2010.

The procedure for appointment to the post of Welfare Officer Grade-II, as per “Kerala Jail Service (Amendment) Special Rules 2010” is as follows:-

Category	Method of appointment
Welfare Officer Gr.II	<ol style="list-style-type: none">1. By Direct Recruitment2. By Transfer from the category of -<ol style="list-style-type: none">a. Assistant Jailor Grade I/Superintendent of Sub Jail/Supervisor of Borstal School & Open Prison of Kerala Jail Subordinate Service; andb. The categories of Senior Superintendent, and in their absence from Junior Superintendent. In the absence of candidates from the above categories from Head Clerks, Chief Accountant, Stock Verifier, Statistical



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Officer, Manager.

Note:- The post shall be filled up by the methods specified in item 1 & 2 above in the ratio 1:1 and the appointment By Transfer mentioned in item 2 shall be made from the categories mentioned in item 2 (a) & 2 (b) in the ratio 3:2.

The qualification prescribed for the appointment By Transfer is as follows.

Welfare Officer Gr.II	By Transfer	Degree in Social Work of a recognized University or Institution. OR Degree in any discipline with Post Graduate Degree in Social Work of a recognized University/Institution OR Masters Degree in Social Work from a recognized University/Institution AND Ability to read and write in Malayalam
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Physically handicapped persons will not be eligible for appointment to any of the posts in Kerala Jail Service.

As per the reference 2nd cited, Female Assistant Superintendent Grade -1 also, eligible for appointment to the category of Welfare Officer Grade II, under transfer of service scheme.

Eligible candidates for selection to the post of Welfare Officer Grade-II, should submit the applications, in the prescribed form, attached herewith, through the Head of the Institutions, in which they are working, within 15 days, from the date of publication of this Notification.

The applicants should have completed their probation in their own category. Appointment to the post of welfare Officer Gr.II will come into existence with effect from the order date.



- 1) Heads of all Jail Institution (Ensure that all employees in your institution are notified)
- 2) Sr. Supdt/Jr. Supdt/Head Clerk in the Prisons Department
- 3) Tecnical Cell(for publication in website)
- 4) Stock File (iAPS)



K. Padmakumar IPS

Director General of Prisons & Correctional Services





Kerala Prisons & Correctional Services

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Dated : 01-07-2023

PROFORMA

APPLICATION FOR APPOINTMENT TO THE CATEGORY OF WELFARE OFFICER
GRADE – II
THROUGH TRANSFER OF SERVICE QUOTA IN KERALA JAIL SERVICE
(To be filled up by the candidate requesting for Transfer of Service)

- 1 Name of Applicant :
- 2 Designation and present Station :
- 3 Scale of Pay :
- 4 Basic Pay :
- 5 Age and Date of Birth :
- 6 Date of entry in Government Service :
- 7 Date of commencement of continuous
service in Government :
- 8 Date of commencement of service in
Jail Department :
- 9 Date of joining in the present post :
- 10 Education qualifications :
 - (a) General :
 - (b) Special :(Attach copies of Certificate for proof) :
- 11 Whether any disciplinary action
pending, if so details :
- 12 Remarks: :

DECLARATION

I do hereby permanently opt to come over to the category of Welfare Officer Grade II and agree to accept the promotions in that line of service as per the Special Rules/Executive orders in



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force. I will have no claim in my previous appointment. If I am appointed as Welfare Officer Gr.II. The information furnished by me are true to the best of my knowledge and belief.

Signature of Applicant

Place:

The above facts are verified with relevant records and found correct.

Signature of the Head of the Office



K. Padmakumar IPS

Director General of Prisons & Correctional Services



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