



**Kerala Prisons &
Correctional Services**

Prisons & Correctional
Services Headquarters
Poojappura,
Thiruvananthapuram-12
☎:0471-2342532

✉:keralaprisonsgov.in

Dated : 05-06-2023

Office Circular No 16

It is hereby informed that the Director General, Prisons & Correctional Services would like to convene a meeting with each sections of Prisons headquarters separately as per the chart shown below. Hence, each staff associated with respective section should be present at the time & venue allotted to them without fail.

Sl. No.	Date	Time	Venue	Programme
1.	06.06.2023	11.00 am	Conference hall	Meeting with General Section
2.	06.06.2023	04.00 pm	Conference hall	Meeting with Establishment Section
3.	07.06.2023	11.00 am	Conference hall	Meeting with Inspection Section
4.	07.06.2023	04.00 pm	Conference hall	Meeting with Accounts Section
5.	08.06.2023	11.00 am	Conference hall	Meeting with Planning Section
6.	08.06.2023	12.30 pm	Conference hall	Meeting with Inward & despatch Section

Vinod Kumar M K

Deputy Inspector General of Prisons (HQ)
For Director General of Prisons & Correctional Services

To : All ministerial staff of Prisons Headquarters



Copy : DIG(HQ)
To

